

**TOWN OF GILFORD**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**September 12, 2018**  
**7:00 PM**  
**GILFORD TOWN HALL**

**1.0 NON-PUBLIC SESSION**

At 6:30 PM, Selectman Eddy made a motion to enter into non-public session to discuss matters that may adversely affect someone's reputation - hardship abatement per RSA 91-A: 3, II, (a); seconded by Selectman Grenier. Motion carried on a roll call vote with all in favor; (2-0).

Town Administrator Scott Dunn discussed a schedule for interviewing candidates for Deputy Director for the Department of Public Works with Selectman Grenier to come up with dates that they mutually agreed would work.

At 6:55 pm, Selectman Eddy made a motion to come out of non-public session; seconded by Selectman Grenier and passed on a roll call vote with all in favor; (2-0). Matters that may adversely affect someone's reputation were discussed in non-public session and those minutes were sealed as noted below.

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, Vice Chairman Grenier convened a public meeting of the Board of Selectmen in the 1<sup>st</sup> floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Richard Grenier and Dale Channing Eddy. Selectman Benavides was absent.

Staff members in attendance: Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Public Works Director Jason Hayden Sr., Parks & Recreation Director Herb Greene, Department of Planning & Land Use Director John Ayer, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Selectman Grenier read the rules of the meeting and announced that the Town Hall Insulation Project will take place from 09/24/18 through 10/19/18; disruptions expected on the upper level of Town Hall.

**4.0 REVIEW/APPROVAL OF MINUTES**

Selectman Eddy made a motion to approve the minutes of August 22, 2018 as presented; seconded by Selectman Grenier and passed with all in favor; (2-0). Selectman Eddy made a motion to approve the minutes of September 5, 2018 as presented; seconded by Selectman Grenier and passed with all in favor; (2-0).

**5.0 CONSENT AGENDA**

5.1 Selectman Eddy made a motion to approve the items previously signed during the period August 20, 2018 through September 7, 2018 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (2-0).

5.2 Selectman Eddy made a motion to seal the minutes of the non-public session held on this date as they pertain to a hardship abatement per RSA 91-A: 3, II, (c); seconded by Selectman Grenier and passed with all in favor; (2-0).

## **6.0 PUBLIC HEARING**

6.1 Appropriation of Unanticipated Funds - Eversource Rebate Grant: Selectman Grenier read the public hearing notice and declared the public hearing open at 7:03 pm. Selectman Grenier asked for any public input. There was none. Selectman Grenier closed the public hearing at 7:03 pm. Selectman Eddy made a motion to accept an energy efficiency rebate grant from Eversource in the amount of \$17,200 and authorize that amount to be spent on the cost of installing LED street lights; seconded by Selectman Grenier and passed with all in favor; (2-0).

## **7.0 APPOINTMENTS**

7.1 John Ayer, Director of Planning & Land Use - Semi-Annual Dept. Update: Planning and Land Use Director John Ayer reviewed the Building permits for March 22, through September 7, 2018. A total of 295 total permits (included all DPLU permits) have been issued. Mr. Ayer reported Planning Board activities from March 22 through September 7, 2018 and on various projects in Town. The Getty station on Lakeshore Rd is at a standstill. They discovered the brook runs in the pipes underneath that site. This project needs DES approval and the right type of pipe to move forward. Mr. Ayer updated the Board that there was water bubbling up around the sign at Airport Plaza. They discovered a broken pipe at the base of the sign in between the fire hydrants, which was draining the water tower. This was fixed and paving around the sign is complete. Mr. Ayer explained in detail the sound summary report that was done in two locations (for sound decibel levels from Meadowbrook). These numbers are different from the numbers you will find when measuring inside the Pavilion. These tests were performed at two off-site locations. Mr. Ayer also discussed sound reported after the 11pm hour. Discussions ensued. Mr. Ayer answered the Board's questions and they thanked him for the update.

## **8.0 OLD BUSINESS**

8.1 Fire Boat Financing (Loan) Proposals: Town Administrator Scott Dunn explained that quotes were solicited for financing of the new fireboat. Discussion ensued. Selectman Eddy made a motion to accept the financing proposal from Franklin Savings Bank for a 5-year loan at a fixed rate of 2.75% for the purchase of the new fireboat; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.2 Notice to AFSCME Council 93 Union - ULP Decision: Selectman Grenier read a draft letter from the Board of Selectmen to the AFSCME Union regarding an unfair labor practice allegation by the Union. Selectman Eddy made a motion to approve and sign the notice of decision as drafted; seconded by Selectman Grenier and passed with all in favor; (2-0).

## **9.0 NEW BUSINESS**

9.1 Hoyt Road Traffic Concerns: Town Administrator Scott Dunn explained the email he received from Mr. Mahana of Hoyt Road regarding the speed limit. Mr. Mahana would like to see the speed limit for the whole road at 30 mph along with slow, children signs. Town Administrator Scott Dunn stated that the law required a traffic investigation in order to reduce speed (made up of Chief of Police and DPW Director). Discussions ensued. The covert radar is having a software issue; once resolved, the Chief will set it up in the vicinity of the complainant's address.

9.2 Disposal of Surplus Town Property: Parks and Recreation Director, Herb Greene has recommended that the Board designate his departments' old Crown Victoria as surplus equipment to dispose of. Discussion ensued. Selectman Eddy made a motion to authorize the sale of a 2007 Ford Crown Victoria by sealed bid; seconded by Selectman Grenier and passed with all in favor: (2-0).

9.3 Village Field Scoreboard Donation Proposal: Mr. Chris Harris of Porter Paving proposed a scoreboard donation that both he and Mr. Rick Kelley or King of Kleen would like to donate. The proposal is for the scoreboard to be placed at the Village Field. The Recreation Commission has approved the donation provided it conforms to the size figuration for the current scoreboard located at Francoeur Field. Mr. Harris explained the scoreboard comes with a 5-year warranty, is the same brand that the school currently uses with a wireless control panel. Discussion ensued. Selectmen Eddy made a motion to accept the donation as recommend by the Recreation Commission; seconded by Selectman Grenier and passed with all in favor; (2-0). The Selectmen thanked Porter Paving and King of Kleen for their generous donation and time on this project.

9.4 DPW Buildings & Grounds Shift Change Request: Jason Hayden Sr., DPW Director his request for a shift change. Discussion ensued. Selectman Eddy made a motion to approve a change in the Buildings and Grounds first shift from 4am-12:30pm to 3am-11:30am.

9.5 Pawnbroker & Secondhand Dealer License Application - GameStop, Inc.: Selectman Eddy made a motion to approve a 1-year pawnbroker and second-hand dealer license renewal for GameStop, Inc.; seconded by Selectman Grenier and passed with all in favor; (2-0).

9.6 Unanticipated Revenues - Primex, Justice Assistance Grants: Selectmen Eddy made a motion to accept an insurance check in the amount of \$5,579.18 from Primex and to authorize the use of this unanticipated revenue for motor vehicle repairs; seconded by Selectman Grenier and passed with all in favor; (2-0).

Selectman Eddy made a motion to accept three Justice Assistance Grants totaling \$3,477.50 and authorize the expenditure of that amount for police officer body armor; seconded by Selectman Grenier and passed with all in favor; (2-0).

9.7 Halloween Road Closure – Belknap Mountain Road: Selectman Eddy made a motion to approve the closing of Belknap Mountain Road between Potter Hill Road and the Gilford Elementary School to motor vehicle traffic on October 31 from 5-8pm; seconded by Selectman Grenier and passed with all in favor; (2-0).

## **10.0 OTHER BUSINESS**

Town Administrator Scott Dunn explained that Meridian Construction submitted a \$15,285 proposal for concrete pad to be poured (including site work, etc.) for the new operation building at the Recycle Center. Town Administrator Scott Dunn said that contingency money could be used to do this now. Discussion ensued. It was the consensus of the Board to include this in the \$400,000 request for FY2019.

Fire Chief Stephen Carrier, also a Board member of Ramblin Vewe Farm is asking permission on behalf of Ramblin Vewe Farm to make a no parking zone from Morgan Way to Boyd Hill Road on Morrill Street for their Farm Day Event, same as last year. Selectman Eddy made a motion for a temporary parking ban on Morrill Street from Morgan Way to Boyd Hill Road in 09/29/18, both sides as requested; seconded by Selectman Grenier and passed with all in favor; (2-0).

## **11.0 PUBLIC INPUT**

Susan Leach, resident and Cemetery Trustee said that the cemetery is running out of space. She also discussed a columbarium being built at the cemetery and the possibility of a warrant for funds to be added each year. Discussion ensued.

**12.0 SELECTMEN'S ISSUES**

Selectman Grenier said that a constituent complained about a drain that needs to be repaired on Alvah Wilson Road. Jason Hayden Sr. reported that cones have been put around the drain and will be taken care if; he has a company coming in. Cones were put in place because the school buses kept driving over it.

**13.0 ADMINISTRATOR'S REPORT**

Town Administrator Scott Dunn suggested that Liberty Hill Road could be used as a potential site for a cemetery. Town Administrator Scott Dunn reported on several meetings he has attended this week.

**14.0 NEXT MEETING**

The next meeting of the Board of Selectmen will take place on Wednesday, September 26, 2018 at 7pm.

**15.0 ADJOURN**

With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 8:02 pm; seconded by Selectman Eddy and passed with all in favor; (2-0).

Respectfully submitted,

  
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Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 26 day of September, 2018.

Attest:

  
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Selectman Dale Channing Eddy, Clerk